

AV Controls in the Conference Rooms

Trying to Navigate the Changes

Summary of Changes

- ▶ Each room has a rack that contains the control system, the computer, and a DVD/VCR player.
- ▶ The computers are the same as what was in the room before and you still need to log in as before.
- ▶ On top of the rack are the monitor, keyboard, and mouse for the computer. The keyboard and mouse are wireless so that presenters can work from the table in the room, if they wish. The range is 6 to 10 feet in order to prevent crossover in the rooms, so please be aware of that when using the equipment.

Summary of Changes

- ▶ On the wall behind the rack, you will find a wall plate which can accommodate a laptop should someone wish to use that for presentation instead of the house computer.
- ▶ With this computer input, you will see a dial that says "Shift." This dial allows you to horizontally shift the image generated on the screen by the laptop. Occasionally, when a laptop is plugged into a projector or control system, this type of adjustment is necessary. If you have any trouble, please contact MDL.

Summary of Changes

- ▶ There are also video inputs for additional sources.
- ▶ All of the screens are new and have manual controls on the wall.

Summary of Changes

- ▶ We have purchased and have installed wireless remotes for the computers as well.
- ▶ If you do not want to use the panel, keyboard, or mouse to control your presentation, you will be able to use the remote.
- ▶ Please leave the remote in the room when you are done.

Touch Panel

- ▶ The touch panel allows you to activate the system, control sources, raise and lower volume on programs, and shut down the system.
- ▶ This touch panel is removable and allows the presenter to control the sources to the projector from elsewhere in the room.

Touch Panel

- ▶ To remove the panel, you simply press the button (blue light) at the base of the panel. The panel will move forward out of the wall and you can lift it free from its cradle.
- ▶ There is a stylus on the left side of the panel. It is stored in a similar fashion to the stylus on a PDA. Please remember to return the stylus to its slot before putting the panel back into the wall.

Touch Panel

- ▶ When you are finished, you slide the panel back into its cradle.
- ▶ Please do not force it into position, if you have trouble, please notify MDL.
- ▶ These panels do not work in other rooms and are not functional with other systems, so please leave them in the room.

Touch Panel

- Upon arriving in the room, if you want to use the system, you touch the panel to activate it. You will see a welcome screen.

Welcome Screen on Touch Panel

Conference Room Audio-Visual System Control



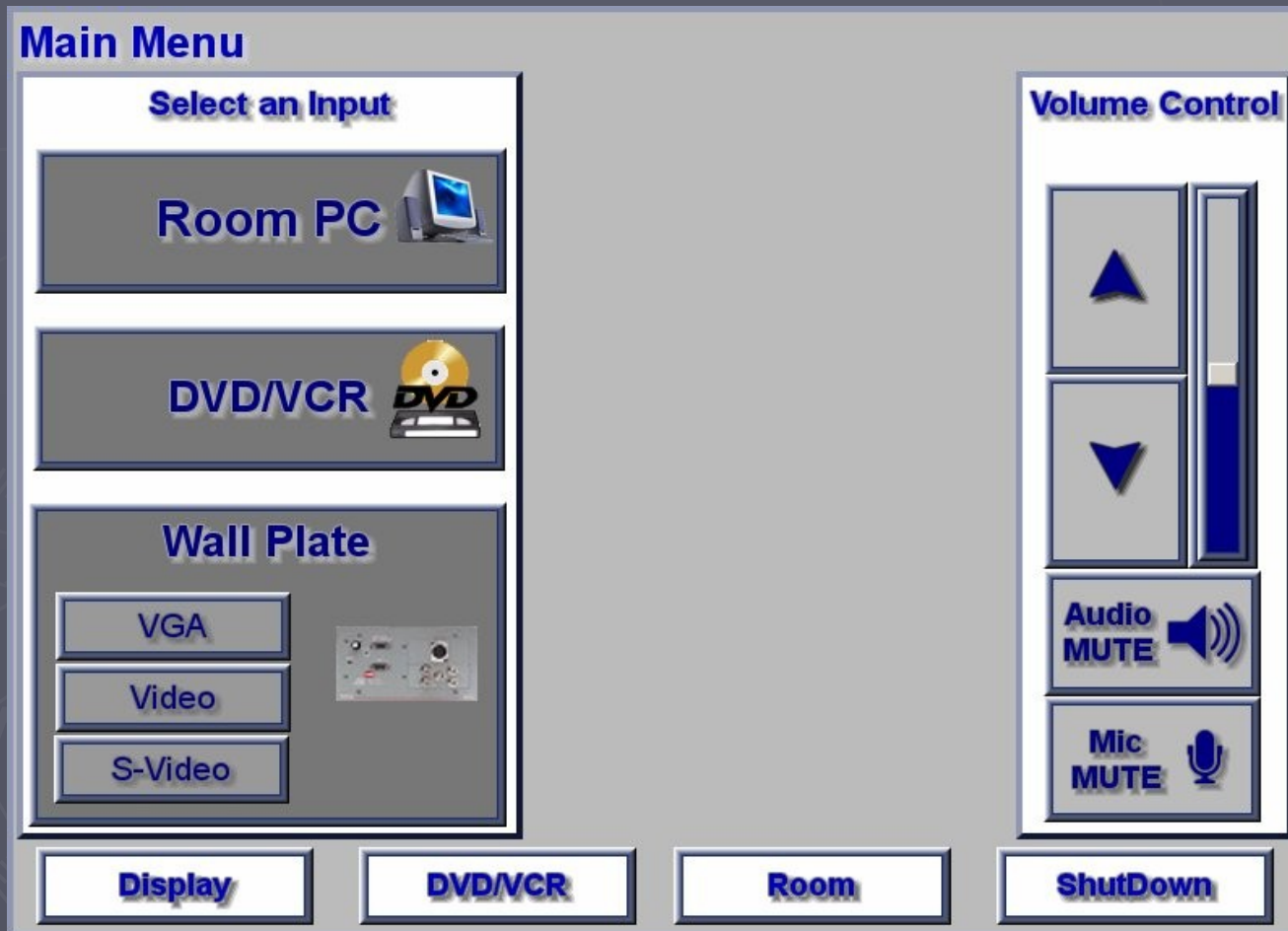
To use the AV system, touch this screen.

Touch Panel Operation

- ▶ Touching the screen again will take you into the Main Menu. On the left hand side, you will see a choice of sources.



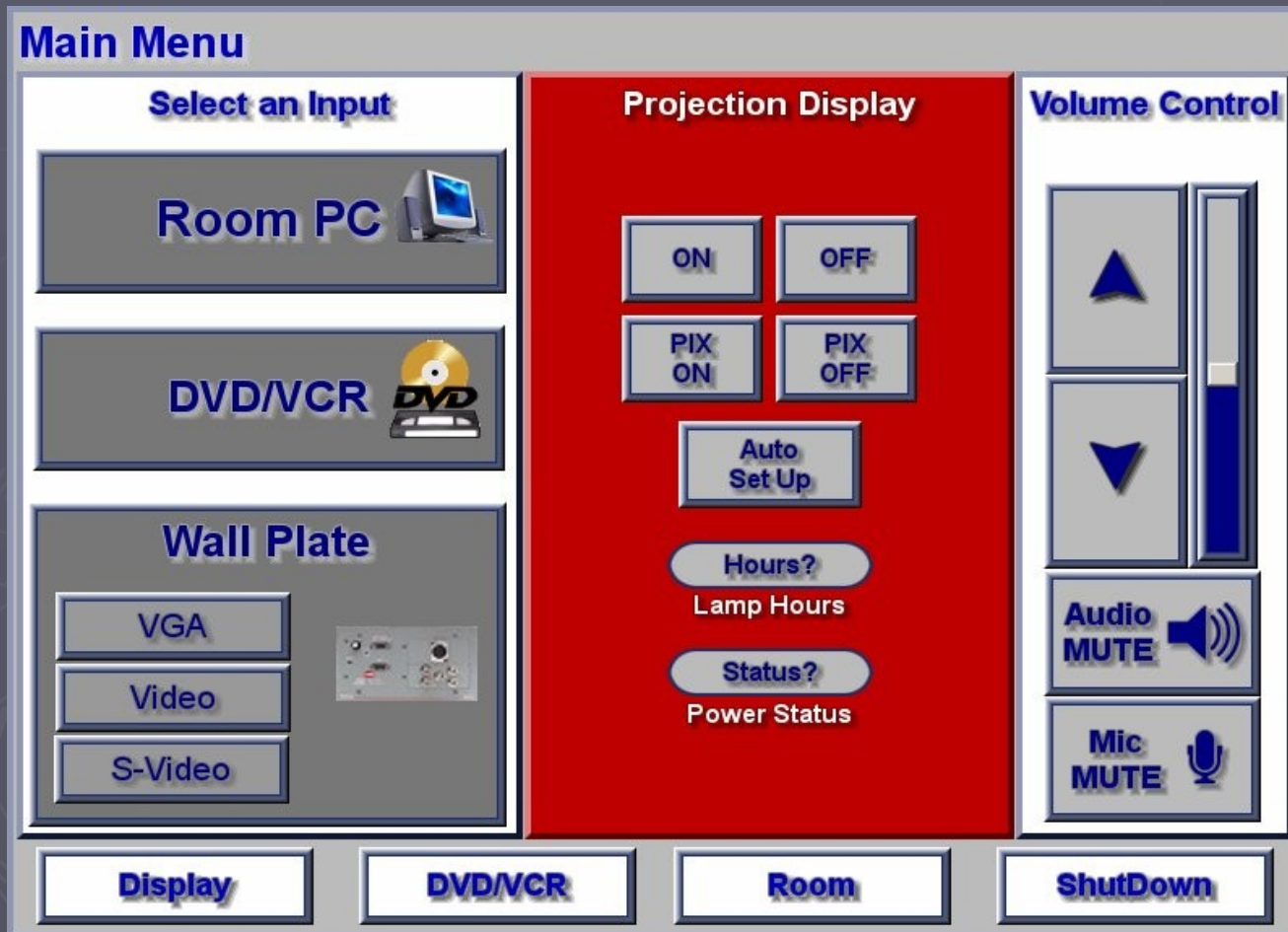
Main Menu



Touch Panel Operation

- ▶ Touching the Display icon at the bottom left activates a screen that allows you to view the operation of the projector.

Display Screen



Display Screen



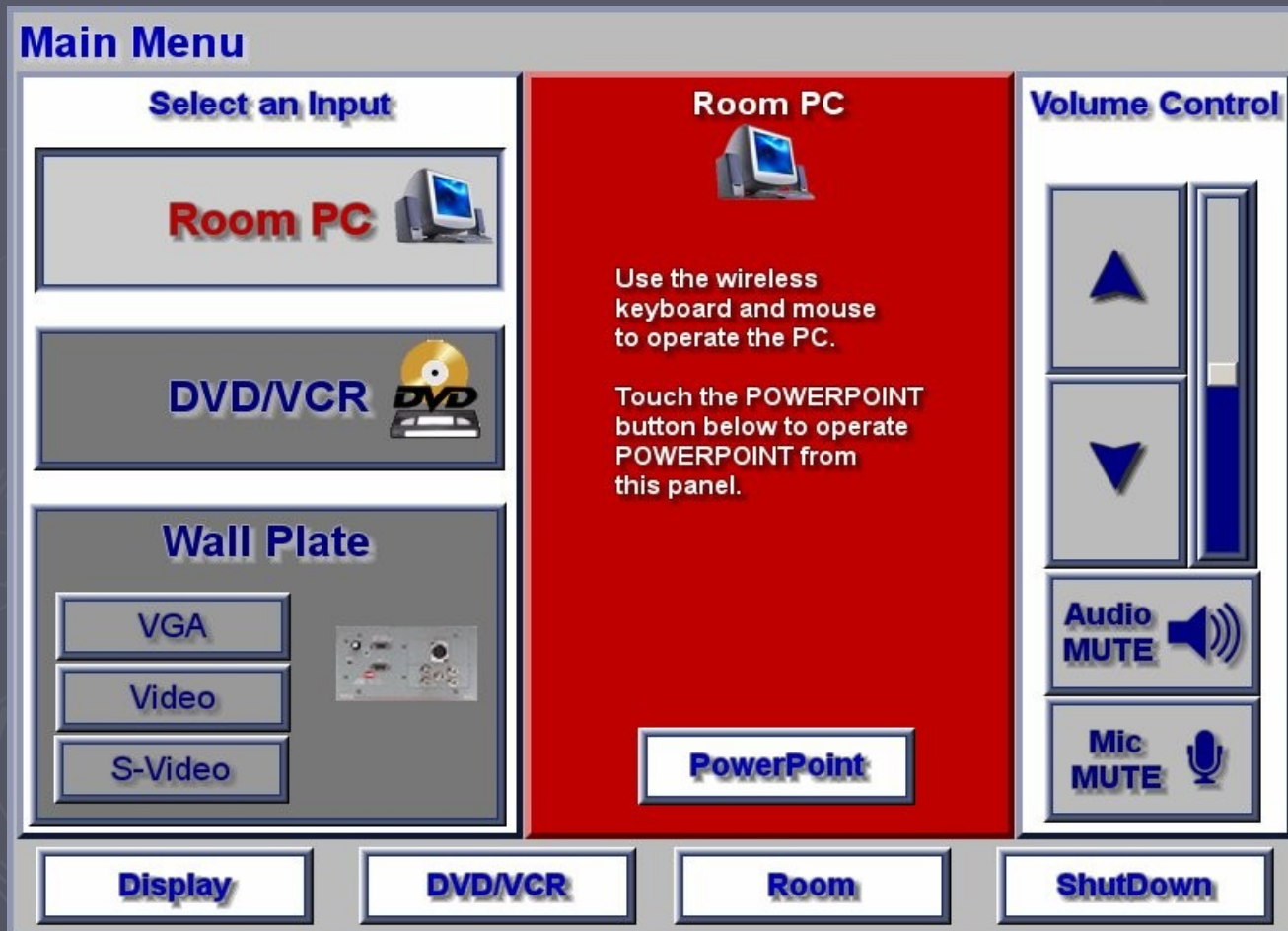
Operation of Touch Panel

- ▶ Touching any of the source icons will select that source, turn on the projector, and lower the screen.
- ▶ The source selected is what will automatically appear on the screen.
- ▶ The projector does require a warm up time of seconds. Please be patient.

Operation of Touch Panel

- ▶ When the source is selected, a series of controls will appear that allows you to operate that particular source.
- ▶ You will notice on the Room PC controls that there is an icon for Power Point. This is not programmed yet and will not function if selected.

Room PC Screen



Room PC Screen

Room PC



Use the wireless
keyboard and mouse
to operate the PC.

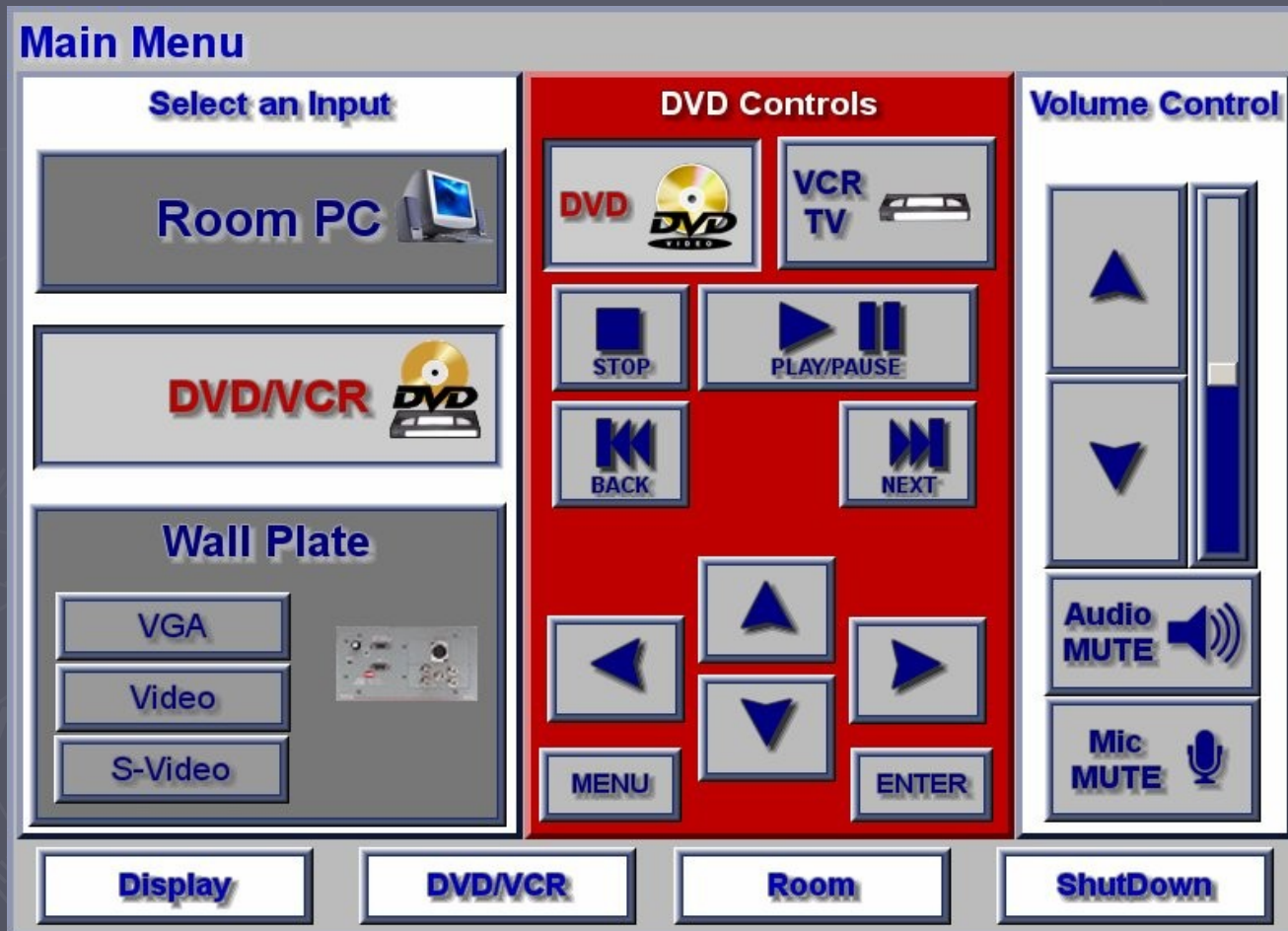
Touch the POWERPOINT
button below to operate
POWERPOINT from
this panel.

PowerPoint

Operation of the Touch Panel

- ▶ When you select DVD/VCR, you must then also select either DVD or VCR on the secondary screen.

DVD/VCR Screen



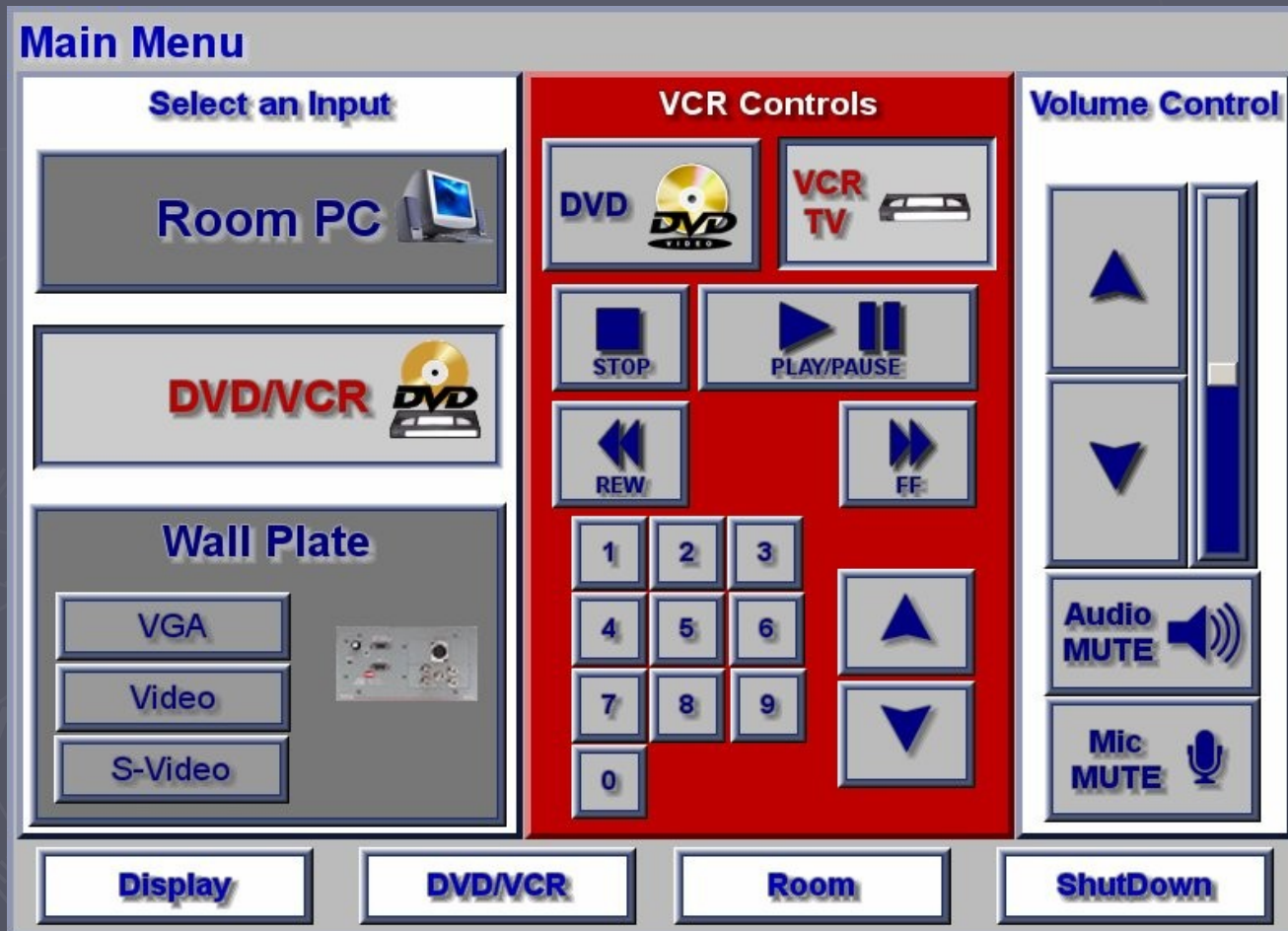
DVD Screen



VCR Screen

- ▶ The VCR controls also include the ability to change channels on the in-house cable system. Currently, Lecture Rooms D (channel 7) and E (channel 9) are available for viewing.

VCR Screen



VCR Screen



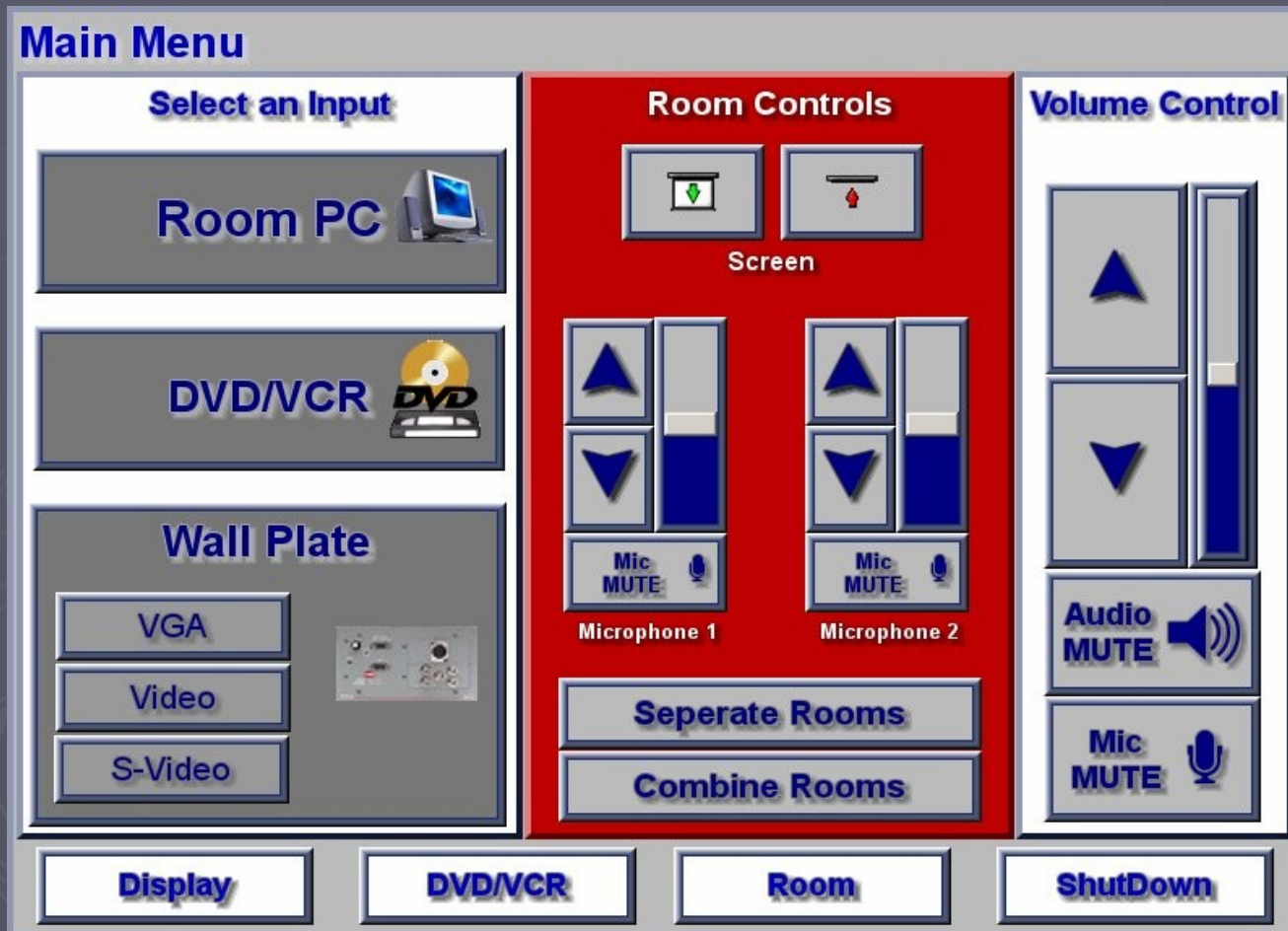
Wall Plate Icons

- ▶ The wall plate screen allows you to choose which wall plate source you want to use, if necessary.
- ▶ There are not additional controls, with the exception of volume control, associated with the choice of a wall plate source; just the source itself.

Room Controls

- ▶ Currently, most of the rooms have not had a microphone added because the size of the room makes this somewhat unwieldy. We have put in the capability to add it later if necessary.
- ▶ The volume controls allow you to adjust the volume of any of the video sources as it passes through the system.

Room Control Screen



Room Controls

- ▶ In the rooms that are capable of being divided, the Separate Room icon allows the user to insure the audio from one side is not heard on the other side.
- ▶ The Combine Room icon allows the user to utilize all of the speakers in the room for source audio.

Room Controls

- ▶ The screen controls raise and lower the screen in the same fashion as those on the wall.



Room Control Screen



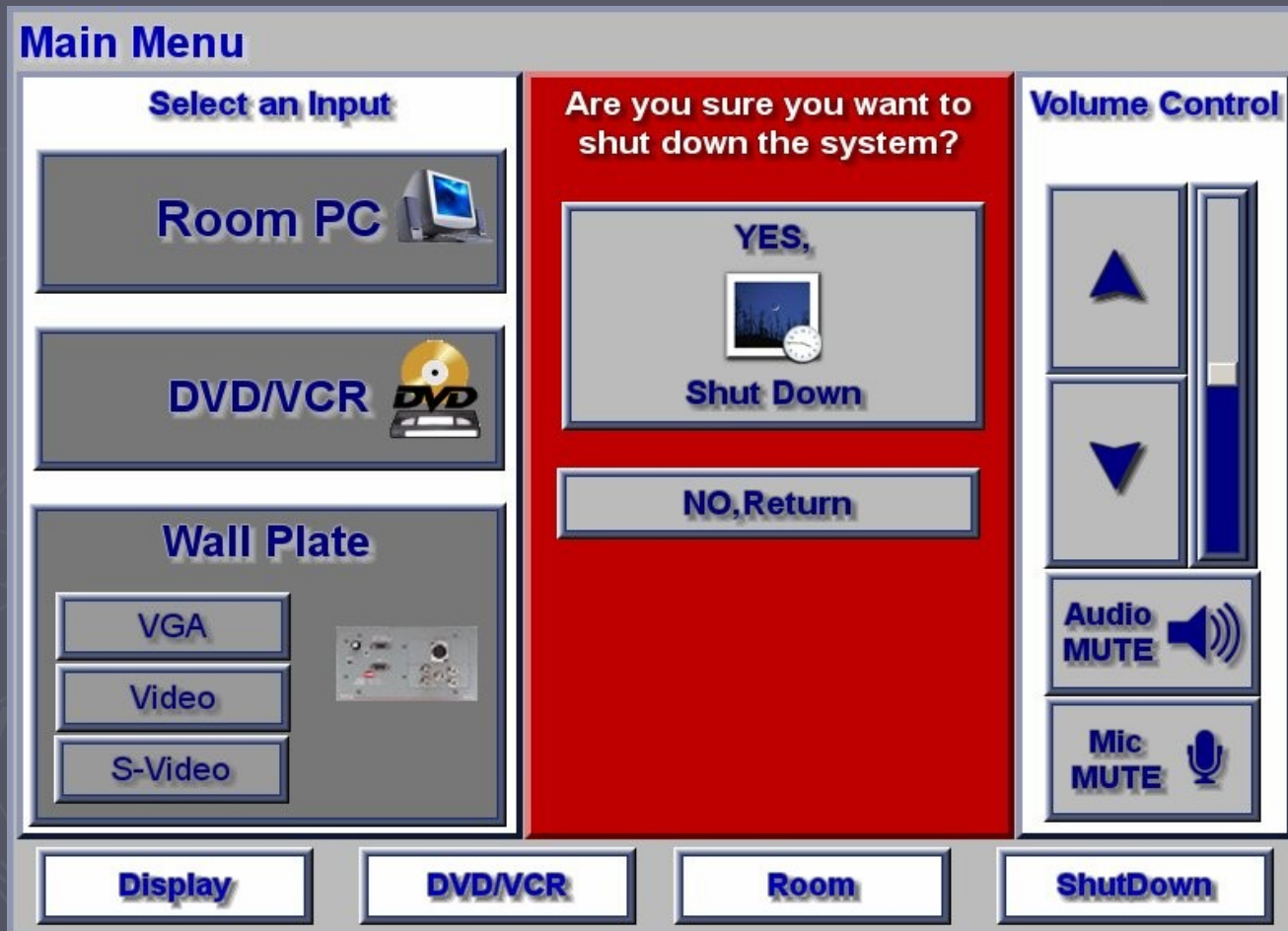
Touch Panel Operation

- ▶ Selecting the Shut Down icon will present you with a screen asking you if you are sure you want to shut down the system.
- ▶ You can chose either option. Turning off the system shuts off the projector and raises the screen.

Touch Panel Operation

- ▶ Please remember that turning off the projector means that there will be a cool down time and warm up time if you need the projector again.

Shut Down Screen



Shut Down Screen

Are you sure you want to
shut down the system?

YES,



Shut Down

NO, Return